



# Tri-County Airport Authority ("TCAA")

1983 Tri-County Airport Rd - Bonifay, FL 32425

Mail: PO Box 756, Bonifay, FL 32425

## AGENDA

Regular TCAA Board of Directors Monthly Meeting: 6 pm August 10, 2021 - Airport Conference Room

1. **Call to Order**- Jack Locke, Chairman
2. **Invocation** - Logan Chappell
3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
4. **Review & Approval of Minutes of July 21, 2021 Emergency Executive Committee Meeting**
5. **Review & Approval of Minutes of the last Board meeting**
6. **Non-Agenda Audience** (*Effective Oct 1, 2013, FL Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minutes to speak on a proposition before the Authority.*)
7. **Treasurer's Report** – Logan Chappell, Treasurer
  - a. Monthly and Year to Date Financial Report
  - b. Other updates as applicable
  - c. (Fuel operations in Airport Operations Report beginning this meeting)
8. **Airport Operations Report**- Mark Wilson, Airport Manager
  - a. Physical Maintenance & Repairs
  - b. Fuel Operations & Pricing Report
  - c. Other items as needed
9. **Capital Project Update** – AVCON, Inc.
10. **Engineering and Payments, Projects and Reports**- Tiffany Garling (Grants Coordinator)
11. **Other Old Business**
  - a. Tree removal at northeast corner of field (July 2021 schedule) - Ross Statham
  - b. Airport lease signatures and new electronic lease management - Mark Wilson
  - c. Past due tenant(s) - Ross Statham, Secretary
  - d. Skydiving marking on VFR Chart update - Ross Statham, Secretary
  - e. Migration to KBCR on December 2, 2021 - Ross Statham, Secretary
  - f. Status report- addition of RNAV 01 Instrument Approach - Ross Statham, Secretary
12. **New Business**
  - a. Board Seat vacancy – Washington County – Ross Statham, Secretary
  - b. Payment of everyday bills & grant pay requests- Brenda Wilson (Admin) & Logan Chappell (Treasurer)
  - c. Standard for handling tenants late on rent payments - Brenda Wilson and Logan Chappell
  - d.
  - e.
  - f.
13. **Adjourn**

The next regular meeting of the Board of Directors is scheduled for the second Tuesday of the following month at 6 pm in the conference room of the terminal building.